

**Brewerton Elementary PTO Meeting Minutes  
October 14, 2020**

**1. PRINCIPAL REPORT**

- a. Meet the Teacher Night – Thursday, October 15. Conducted through Zoom.
  - i. Art 5:40-6:00, UPK-Grade 1 6:00-6:30, Grades 2-3 6:30-7:00, Grades 4-5 7:00-7:30, PE 7:30-7:50, Music 7:50-8:10, AIS 8:10-8:30, Psychologist/Social Worker Assistant/Counselor/OT/PT/Speech will be sending links to visit their conference at your convenience
- b. Halloween – No parties or costume parade. No food sent in. Students can wear costumes to school. They should not be bulky or drag on the ground, no masks or face coverings other than Covid-19 mask. Students must come to school with costume on, teachers will not be assisting students with their costumes. No pretend blood or scary costumes, no sharp or threatening props or tools. AA students can wear costumes on Tuesday, October 27. Virtual students may wear costumes on Wednesday, October 28. BB students and UPK can wear costumes on Friday, October 30.
- c. Drop off and pick up is going well. Takes about 8-10 minutes. Staff are using the TV in the hallway and in the cafeteria to display the students being dismissed in order to improve dismissal.
- d. Picture Day. AA students Tuesday, October 13. Virtual students Wednesday, October 14. BB students Friday, October 16. If virtual students do not want to come in to have their picture taken, a jpeg can be submitted to the PTO. A plain background, no filter and from the torso up is recommended.
- e. Parent-teacher conferences will be November 12 and 13 conducted on Zoom. Early dismissal both days is at 11:30am, lunch will not be served. November 10 from 6-8pm is an optional night for staff to do conferences as well.
- f. Wednesday, November 11 is Veteran’s Day and no school for staff and students.
- g. The staff work day is from 8:00am – 3:13pm. (Past years the staff work day has been from 8:40-3:53).
- h. Students will start borrowing books from the library. A box of books from the library will be in each class. Students will pick out a book or two to borrow. Kindergarten and Grade 1 will keep their books in school for now. Other grades will be able to bring home. After a certain amount of time, the boxes of books will be put in quarantine for 3 days and new boxes will go out to the classrooms.

**2. BUDGET REVIEW/TREASURER REPORT** - the budget was reviewed and approved

- a. Used holding accounts that we were merging into general account to pay for the school TV that is being used to help with dismissal

**3. FUNDRAISERS/PTO sponsored events**

- a. An online book fair will run from November 23 to December 4. Information will be sent out beforehand.

- b.** SquareOne Art will be conducted online. Information will be sent home before February break. If families want to participate, they can create an art project and upload it by March 3. Orders need to be submitted before March 17. Projects will be received by April 21.
- c.** The PTO is donating \$400 to the food pantry for their turkey baskets.
- d.** We need to decide on how much money to give the church for the toy drive