

PRINTED ENVELOPE ORDER FORM

Central Square Central School

DATE: _____

SCHOOL YEAR 2021 TO 2022

STAFF MEMBER: _____

BUILDING: _____

DEPT. HEAD/PRINCIPAL: _____

BUDGET CODE: _____

(INITIAL)

PLEASE FILL IN RETURN ADDRESS INFORMATION BELOW:

LINE 1:

LINE 2:

LINE 3:

LINE 4:

*****RETURN THIS FORM TO THE BUSINESS OFFICE C/O STACIE*****

DESCRIPTION	QTY.	UNIT	PRICE	TOTAL
#10 PRINTED PLAIN ENVELOPES		PER 1,000	\$26.00	
#10 PRINTED WINDOW ENVELOPES		PER 1,000	\$28.00	
Price of envelopes subject to change.			TOTAL	

PURCHASE ORDER #: _____ P.O. DATE: _____

PLAIN #10 ENVELOPES CAN BE FOUND ON THE GENERAL SUPPLY BID!