

CENTRAL SQUARE CENTRAL SCHOOL DISTRICT

EXTRACLASROOM ACTIVITY FUNDS

FINANCIAL REPORT

For Year Ended June 30, 2022



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

TABLE OF CONTENTS

Independent Auditors' Report	1 – 2
Statement of Cash Receipts and Disbursements for year ended June 30, 2022	3
Notes to Financial Statement	4
Auditors' Findings and Evaluation	5 - 6

INDEPENDENT AUDITORS' REPORT

To the Board of Education
Central Square Central School District, New York

Report on the Audit of the Statement of Financial Statements

Qualified and Unmodified Opinions

We have audited the accompanying statement of cash receipts and disbursements of the Extraclassroom Activity Funds of the Central Square Central School District for the year ended June 30, 2022 and the related notes to the financial statement.

Qualified Opinion

In our opinion, except for the possible effects of the matter discussed in the basis for qualified opinion paragraph, the financial statement referred to in the first paragraph presents fairly, in all material respects, the cash receipts and disbursements of the Extraclassroom Activity Funds of Central Square Central School District for the year ended June 30, 2022, in accordance with the cash basis of accounting as described in Note 1.

Basis for Qualified Opinion

Internal accounting controls are limited over the cash receipts from the point of collection to the time of submission to the Central Treasurer. Accordingly, it was impracticable to extend our audit of such receipts beyond the amounts recorded.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. This financial statement is prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Responsibility of Management for the Statement of Cash Receipts and Disbursements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the cash basis of accounting described in Note 1; and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
December 14, 2022

CENTRAL SQUARE CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
For Year Ended June 30, 2022

	Cash Balance <u>July 01, 2021</u>	<u>Receipts</u>	Disburse- <u>ments</u>	Cash Balance <u>June 30, 2022</u>
Class of 2022	\$ 7,036	\$ 19,513	\$ 26,528	\$ 21
Class of 2023	7,418	18,250	15,170	10,498
Class of 2024	2,523	9,002	4,345	7,180
Class of 2025	-	7,100	2,580	4,520
High School Change	332	1	74	259
High School FLOCK	613	1,137	908	842
High School DECA	10,896	8,753	17,473	2,176
High School Drama Club	20,571	8,043	-	28,614
High School National Honor Society	2,714	1,825	1,682	2,857
High School Science Club	589	1,653	2,213	29
High School Ski Club	662	15,761	13,536	2,887
High School Student Council	29,106	2,499	11,345	20,260
High School Yearbook	2,791	12,799	9,372	6,218
Middle School 8th Grade Trip	1,733	3	-	1,736
Middle School Art Club	2,011	329	1,924	416
Middle School Drama	2,938	5	705	2,238
Middle School Library	1,383	2,812	2,820	1,375
Middle School Ski Club	1,470	19,059	17,657	2,872
Middle School Student Council	5,331	9	61	5,279
Middle School Yearbook	1,086	3,151	577	3,660
Robotics Club	579	601	460	720
Show Account	17,335	6,737	4,502	19,570
TOTAL	<u>\$ 119,117</u>	<u>\$ 139,042</u>	<u>\$ 133,932</u>	<u>\$ 124,227</u>

(See accompanying notes to financial statement)

CENTRAL SQUARE CENTRAL SCHOOL DISTRICT

EXTRACLASSROOM ACTIVITY FUNDS

NOTES TO FINANCIAL STATEMENT

June 30, 2022

(Note 1) Accounting Policy:

The transactions of the Extraclassroom Activity Funds are considered part of the reporting entity of the Central Square Central School District. Consequently, the cash balances are included in the financial statements of the School District as part of the Custodial Fund.

The accounts of the Extraclassroom Activity Funds of the Central Square Central School District are maintained on a cash basis, and the statement of cash receipts and disbursements reflects only cash received and disbursed. Therefore, receivables and payables, inventories, long-lived assets, and accrued income and expenses, which would be recognized under generally accepted accounting principles, and which may be material in amount, are not recognized in the accompanying financial statement.

(Note 2) Cash and Cash Equivalents:

Cash and cash equivalents is comprised of one checking account. The balance in this account is fully covered by FDIC Insurance.

CENTRAL SQUARE CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
AUDITORS' FINDINGS AND EVALUATION

We have examined the statement of cash receipts and disbursements of the Central Square Central School District's Extraclassroom Activity Funds for the year ended June 30, 2022. As part of our examination, we made a study and evaluation of the system of internal accounting control to the extent we deemed necessary to render our opinion.

There are inherent limitations in considering the potential effectiveness of any system of internal accounting control. Human errors, mistakes of judgment and misunderstanding of instructions limit the effectiveness of any control system.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

Current Year Deficiencies in Internal Control:

Sales Tax –

During the course of our examination, we noted that sales tax was not paid on one taxable purchase in the High School Yearbook. In addition, we noted one instance in the Class of 2024 in which sales tax was paid on the purchase of items intended for resale.

We recommend every effort continue to be made to comply with New York State Sales Tax Law.

Change Fund –

Our examination revealed that the change fund for the Middle School Library was established from the Faculty Advisor's personal funds.

We recommend all change funds deemed necessary be established by a check made payable to the Faculty Advisor or a Board authorized change fund. At the conclusion of the event, or at year end, the change funds should be re-deposited into the extraclassroom bank account.

(Current Year Deficiencies in Internal Control) (Continued)

Profit and Loss Statements –

During the course of our examination, we noted two instances in the Middle School Library in which profit and loss statements were not prepared for fund-raising activities.

We recommend the Student Treasurer together with the Faculty Advisor prepare profit and loss statements for each fund-raising activity and that these statements be submitted to the Central Treasurer to be retained for our review at year end.

Prior Year Recommendations:

We are pleased to report the following prior year recommendations have been implemented to our satisfaction:

1. All receipts examined appeared to be deposited in a timely manner.
2. Adequate supporting documentation was attached to all deposits examined.

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We wish to express our appreciation to all client personnel for the courtesies extended to us during the course of our examination.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
December 14, 2022