**Brewerton Elementary PTO Meeting Minutes**

**October 17, 2018**

1. **PRINCIPAL REPORT**
	1. In order for Grandparent’s Day to run smoothly again this year, parents need to make sure they fill out the names of those attending so that we are able to make the proper nametags. Also if there is a last minute change anyone else attending not on the list MUST bring in their ID so that we can run them through the Raptor system. There will be 4 different sign-in stations similar to last year.
2. **BUDGET REVIEW/TREASURER REPORT** - the budget was reviewed and approved
3. **SPC MEETINGS** - Superintendent Parent Council Meeting- meets once a month on Tuesdays with Tom Colabufo and a PTO Representative from each of the schools. We discussed how our PTO handles sales tax and contracts with outside organizations that are using our school buildings, ie. Karate, dance, etc. We will be discussing the mental health task force at the next SPC meeting.
4. **UPCOMING FUNDRAISERS AND PROGRAMS** – Anyone that would like to help with upcoming events, please contact one of the PTO officers or email Melissa Walma at mwalma@twcny.rr.com.
	1. **Square1 Art** – was sent out to the company. Order packets and stickers will arrive and be sent out the first week of November. Orders need to be turned in by November 13. The orders will be in on December 7.
	2. **Halloween Dance** – Flyer was sent home this week. October 26 from 6-8pm. $3 for each school aged child. Volunteers needed from 6-7pm and 7-8pm for concessions, tattoos, bathroom monitors and floaters.
	3. **Grandparents Day** – November 20. Volunteers are needed the day of to set up at 8:45am, to check people in throughout the day in the foyer and during the day to serve refreshments in the cafeteria. Contact Annamarie Smith if you would like to help out.
		* Here is the schedule for the day:

9:15-9:45 2nd grade and AM UPK in classroom

10:00-10:30 3rd grade

10:45-11:15 Kindergarten

11:30-12:00 4th grade

12:15-12:45 1st grade

1:30-2:00 PM UPK in classroom

1:45-2:30 5th grade

* 1. **Walkathon** – We have had some outside sponsors donate. If they donate $200+, they are allowed to have a table at the spring carnival to promote their business. We are hoping to have T-shirts and prizes by the next Character Ed Assembly on November 1**.**
	2. **After school art program** – Grades 3-5 already had one class, next class was 10/18.
	3. **School store** – Needs help T/Th 8:40-9. Amanda Mirizo usually runs it, Candace Fenton has been helping her and now Amy Howard will be third call if either of them are unavailable.
	4. **Holiday Bazaar** – Dec 13 set up, Dec 14 bazaar. PTO has already bought most of the gifts for it along with whatever is leftover from last year. At next month’s meeting there will be a sign up. Contact Cheri DaRin with any questions.
1. **Next meeting Wednesday, November 16 at 6:30pm**