



Mrs. Maureen Phippen Ladd
School Business Manager

November 29, 2023

To Whom It May Concern:

I would like to offer the following information and corrective action taken in response to the matter addressed in the Extraclassroom Activity Funds Financial Report dated June 30, 2023, from the school district's auditor, MMB+CO.

Raffles

The School Business Manager has reviewed the matter of "raffles" many times over the years. Raffles are allowed per consultation with legal counsel. In 2004 and 2005 the State of New York amended guideline for running raffles. "General Municipal Law is amended to permit the operation of certain raffles generating less than \$5,000 for one raffle, and \$20,000 for one calendar year". For "authorized organizations"; basically charitable, not-for-profits, educational etc.

Board Policy also does not prohibit raffles for extracurricular clubs.

That said, Board Policy #7450 *Fundraising by Students*, does state that fundraising activities must be approved by the club advisor and the Building Principal. The District's current HS Principal is not approving raffle and raffle type fundraisers. The Central Treasurer and Faculty Auditor have informed the club advisors and treasurers. This change has been implemented for the 2023-24 school year.

The Central Treasurer and Faculty Auditor continually work hard to train advisors and student treasurers on the processes and procedures. We appreciate the acknowledgement of satisfactory implementation of the prior year recommendations.

Please feel free to contact me if you have any further questions.

Sincerely,

Maureen Phippen Ladd
School Business Manager

MPL:jb