



*To empower all students to excel
as citizens in a changing world*

August 7th, 2025 PTO Budget Meeting

New Business

- Kindergarten Orientation Rep - August 26th- Ashleigh
 - Meghan will get the backdrop to Ashleigh
- Back to School Yards Sign
 - Krissy will connect with CNY Yard Signs on their Walkathon donation (Back to School, Teacher Appreciation & 5th Grade Graduation)
- Meeting schedule for next year (babysitting)
 - Sept. 16th (Tues)
 - Oct. 8th (Wed.)
 - Nov. 18th (Tues.)
 - Dec. - SKIP
 - Jan. 14th (Wed.)
 - Feb. - SKIP
 - Mar. 10th (Tues.)
 - Apr. 15th (Wed.)
 - May 12th (Tues.)
 - June - TBD
- Donuts with the Principal (Sept. 16th)
 - Ashleigh will get donuts/cider
- PTO Closet
 - Meghan will reach out to Paul Brissette on getting shelves installed.
- Google drive
 - Username and password were provided during the meeting.
 - All flyers/documents get saved on the drive.
- Events for upcoming year (fill out building use at meeting)
 - Refer to list below
 - New ideas
 - Valentine's Day Dance
- Fundraisers for upcoming year
 - Previous year (Refer to list below)
 - New ideas
 - Chipotle
- SPC Reps
 - Meeting dates have not been sent out. Once they are, we will divide date up or Meghan said she would be interested in being the representative
- Walkathon (Friday, Oct. 17th)

- Business Sponsorship Amount
 - Two Tier Options (\$250 - name only & \$500 - logo)
- Split up businesses
 - Decided on splitting up businesses among members
 - Bonnet Garage Repair wants to donate
 - Kandied Kernel Popcorn is new to the community. Maybe they are interested in donating.
- T-Shirt donation threshold
 - Keeping at \$30
- PTO Google Calendar
 - Emily Bush will create with all events and add all members to it to view.
- Google Form for Staff Reimbursement
 - Basile/Desiree feel keeping the process the same is best. Possibly changing it to submitting receipts by the end of the month or when teachers get to their \$200 limit.
- Parent Square/Canva
 - PTO cannot create their own Parent Square account. We will need to ask Mrs. Hampson to send out notices on our behalf.
 - Bush/Jess will create a Canva account for the PTO to use.
- Signup Genius
 - Great idea to use for volunteers. Would have an on-going link with signs up for different events. Possibly creating a QR code to keep on flyers.
 - Contact Career Center @ High School for more volunteers.
 - Nicole Heath (nheath@cssdapps.org)
- Zephy
 - The Venmo account has been closed. Basile is working on getting this set up.
- Agendas Creations
 - Meghan & Krissy (Secretarys) will take this responsibility over.
- School Store
 - Jess will handle it again this year. No supplies need to be ordered.
- Budget for 2025-2026 school year
 - Increase 5th Grade Event to \$1200
 - Increase Ice Cream Day to \$850
 - Babysitting - Decrease to \$140 (no meeting in Dec/Feb)
 - Increase PTO Raffle Basket to \$200
 - Increase Christmas Wish List to \$650
 - BUDGET APPROVED BY ALL
- Revisit bylaws - Did not get to.

List of PTO Events/Fundraisers/Spending

After School Activities

BBA (Fall/Spring) - Desiree will take over.

Karate Johns (Fall/Spring) - Ashleigh will take over.

Dance - Beth will be this year but Meghan will take over next year.

Spirit Weeks

- Fall (Sept. 22nd-26th): Jess will work on getting flyers created and sent to printing.
- Winter (Dec. 15th - 19th)
- Spring (May 4th - 8th): During Teacher Appreciation Week. Base it spirit week around the Teachers' likes. Create a template for teachers to fill out their answers so students know how to dress.

Yearbook

Ashleigh & Meghan will take over.

August

Popsicles at the Playground: Thursday Aug. 28th, 6:00-7:00pm.

- Krissy and Beth will take charge. Need to fill out building use form (trash can, table)

Walkathon - Oct. 17th

- Bush & Jess are working on packets.

Spirit Wear

- Desiree will look in Brewerton Special Tee's to see if they can provide better quality/service. Add "Teacher's Name" to the form for distribution.

PTO Back to School Flyer

- Bush & Jess are revamping the flyer. Two separates one.
 - "P for Parent" - how you can be involved & help the PTO
 - "T for Teacher" - how you can help the PTO

September

Back to school PIZZA for staff - Friday Sept. 5th

- Krissy will handle this. Bryne Dairy pizza (use donated gift cards) and GF options, drop off at 8:15am.

Chevy Back to School- Poster and picture with teachers

- The poster has not come in yet. Krissy will try to get a picture of the staff with the poster.

Square 1 Art - Carissa Lee (new Art Teacher) is aware of the project.

- Meghan will take responsibility for getting the forms distributed and mailed.

Book Fair

- Sept. 11th - Meet the Teacher Night - 6:00- 7:30pm

Walkathon

- Oct. 17th

Redhawk Rally- Friday, 9/26, 4:00

- Trunk or Treat: Will ask a parent volunteer if they are interested in doing a trunk. \$156.83 left in the PTO budget to spend.

Meet the teacher table, volunteer signup- Thursday, 9/11, 6-7:30

- AIS 5:30-6pm: Emily Bush
- K-1st 6-6:30pm: Jess
- 2nd-3rd 6:30-7pm: Ashleigh
- 4th-5th 7-7:30pm (plus clean up): Jess & Desiree

October

School pictures- volunteer coordination- Friday, 10/10

- Need volunteers to help photographer/teachers. Use SignUp Genius.

Halloween Spooktacular - Friday, Oct. 24th, 6-7:30pm

- No longer a dance. Meghan and Ashleigh are looking into Trunk or Treat, games/activities in the gym, maybe a pumpkin walk outside.

Walkathon

- Friday, Oct. 17th

Fall Festival - Thursday, Oct. 23rd

- Krissy will ask Behlings if they could do a small presentation on pumpkin harvesting.
- Maybe a representative from 4H as another option.

November

Food Drive

- Decided on writing a check instead of an actual food drive.

Panera

- Krissy will be responsible for all food fundraisers. Ask Panera when their extra 5% kickback day is.

Wreath Sale

- Bush will connect with Aimee Burns. Look into volunteers to help Aimee this year.

December

Holiday Bazaar - Desiree/Rachel

- Setup Dec. 10th, 6-8pm
- Dec. 11th (Snow Day - Dec. 12th)

Sky Zone (2 week break)

- Beth will coordinate

January

Bingo Night - Thur. Jan. 15th, 6=7:30p (Bush & Jess)

Little Caesars Pizza kit? - Doing Chipotle instead

Chipotle - Krissy will coordinate

February

Paint Night - moved to March

Sky Zone (Feb break) - Beth will coordinate

Valentine's Day Dance - Feb. 6th, 6-8pm

- Meghan/Ashleigh/Rachel will plan
- Ask HS students with photography interest to create a photo booth.

March

Chic-Fil-A - Krissy will coordinate

Paint Night

- Meghan will connect with Carissa Lee on a date.

Coordinate Hanging Basket Sale

- Basile will handle this

Contact Walkathon sponsors for tables at open house

- Bush/Jess will reach out to sponsors

April

Community outreach for Basket raffles

- Distribute list of companies to all members

May

Staff appreciation: May 4th - 8th

- Bush, Desiree, Krissy and Rachel will organize

Hanging Basket Sale: May 6th - 10th

- Basile will coordinate

Book Fair: May 19th - 21st.

- Beth will coordinate. Setup would be May 18th.

Basket Raffle/open house: May 21st, 6-7:30pm

- Ashleigh/Krissy will handle this event.

Business table coordination from Walkathon

June

Skippys

- Jess will contact Skippys for possible dates.

Yearbooks / Distribution

- Ashleigh and Meghan

5th grade celebration

- Beth will take over and recruit other 5th grade parents to help.