



Central Square School Counseling Plan

Mission Statement

The mission of the Central Square School Counseling Program is to provide a comprehensive, differentiated, counseling program addressing the academic, career and personal/social development of all students.

Vision Statement

All students will have access to an education providing them with 21st century skills needed for college and/or career readiness. Through advocacy, leadership, and collaboration, school counselors will provide support to maximize student potential and academic achievement. In partnership with educators, families, and community members our, Central Square School Counselors will facilitate and coordinate a comprehensive school counseling program to ensure that all students are prepared to become globally competitive learners.

Advisory Council

Erin Phillips	Executive Director of Elementary Education
Kristin Enright	Principal/Director of Counseling & Pathways to Success
Matt Penrod	Principal
Elizabeth Sorbello	Counselor
Pam Winchek	Counselor
Danielle House	Teacher
Rebecca Williamson	Teacher
Alicia Crandall	Teacher
Dawn Kane	Parent
Martin Carroll	Parent
Christine Carroll	Parent
Elyse Penrod	Student
Arie Fenton	Student

Overall Goals:	Academic Goal:			Social Emotional Goal:			Career Goal:		
Action Plans									
Grade Level	Action	ASCA Domain	College & Career Readiness Traits	Curriculum & Materials	Projected Start/End Date	# of students impacted	Type of surveys or assessments used "Perception Data"	Achievement, attendance and/or behavior data to be collected "Outcome Data"	Contact Person
Elementary Action Plan									
K - 5	Teaching Consistent Character Education words (honesty, respect, responsibility, citizenship, perseverance, caring, trustworthy, kindness)	Social Emotional	Respectfulness, be a team player	Character Education Awards used at monthly meetings;	September - June	All students UPK - 5	Students self-assess where they see themselves in line with the words	Decreased number of behavior referrals	Elementary Principals & Character Education Committees
5th	Leadership Conference	Social Emotional	Communicate effectively, be a team player, be an active listener, be innovative and creative, solve problems	HS & MS leadership students work with 5th graders on creating goals for there buildings. Team building activities are utilized. (is there a curriculum from leadership?)	November - June	Select 5th grade students	tie in a survey at the end of the conference: value the most, what do you want more information on	Teachers or leadership advisor of 5th grade leadership students will rate the students on their leadership qualities in June	Elementary Principals & Executive Director or Elementary
K - 5th	Character education traits tied in with collection activities	Social Emotional	Empathy, self-awareness & civic minded	Community give back events organized by leadership group	November - June		Create a list of activites projected for the year - survey the school and/or leadership committee on what they would like to focus on	Reflection tool used after each event to see what were the positives and areas that can be improved upon	Building Leadership Advisor
5th grade	Transition activities	Social Emotional	Adaptability	Guidance meetings, MS visits, lock practice, parent night	April - August	All 5th grade students	student survey on initial feelings about MS & 6th grade survey of how the transition went	Attendance Report of 6th graders	CSMS Counselors

Grade Level	Action	ASCA Domain	College & Career Readiness Traits	Curriculum & Materials	Projected Start/End Date	# of students impacted	Type of surveys or assessments used "Perception Data"	Achievement, attendance and/or behavior data to be collected "Outcome Data"	Contact Person
3rd - 5th	Safety on the bus & school survey	Social Emotional	Accountable for thier actions	google survey	September 2019 and June 2020	All 3rd - 5th grade students	google survey	to get a deeper understanding of what is impacting the students feeling of being unsafe on the school bus and in school	Executive Director of Elementary Instruction & CSC Team
K - 5	Assemblies of authors, illustrators, performers, etc.	Career	Ask higher level questions & Inquisitiveness	Merry-go-Round-Playhouse materials, author visit information	September - June	All students	Interest survey of what they are going to watch?	De-brief on the career that was watched	Elemetary Principals
5th	End of year essay on a career	Career	Assess and analyze information & be innovative and creative		May - June	All 5th grade students	Interest Survey of different careers	Final essay	5th grade classroom teachers & school counselor
5th	Investigate Xello at the elementary level - career exposure	Career	Be able to learn and work in an interconnected digital world & self-manage	Xello program	September - June 2020-2021	All 5th grade students			Elemetnary Pricipals, 5th grade teachers and librarians
5th	Use of agendas	Academic	Productive	Agenda	September - June	All 5th grade students			5th grade teachers
K - 5	SBIT referrals	Academic, Social-Emotional	Resilience	Individual goals for students to achieve	October - June	Varies each year	Baseline academic or behavioral data	SBIT goal data	Curriculum Consultant, Counselor & School Psychologists
K-5	Increase reading achievement	Academic	Accept feedback, have a growth mindset	phonological awareness activites, phonics activities, decodable readers, etc.	September - June	All students	Benchmark Data: DIBELS, QPS, PAST, ELA Benchmarks	Benchmark Data: DIBELS, QPS, PAST, ELA Benchmarks	Elementary Principals & Curriculum Consultants
Middle School Action Plan									
6	6th grade orientation	Social Emotional	Adaptability	Scavenger Hunt Supply sheet Club activity sheet Summer reading Map	Aug.	All 6th grade students	To check in with the 6th counselor upon completion of the Scavenger hunt.	To check in with counselor upon completion of the Scavenger Hunt	6th grade counselor
6	Class presentations- school counselor introduction	Social Emotional	Be a team player	Getting to know you sheet transition sheet Icebreaker Where would you go if?	Sept.	All 6th grade students		Completed transition sheets	6th grade counselor

Grade Level	Action	ASCA Domain	College & Career Readiness Traits	Curriculum & Materials	Projected Start/End Date	# of students impacted	Type of surveys or assessments used "Perception Data"	Achievement, attendance and/or behavior data to be collected "Outcome Data"	Contact Person
6	Individual meetings with students	Social Emotional & Academic	Self-awareness and adaptability	Completed getting to know you sheets and transition sheets teaming sheets	Sept./Oct	All 6th grade students			6th grade counselor
6	Interest Survey	Career	Self-awareness	Using Xello on Chromebook for career exploration and interest computer program -Xello	Ongoing in computer class	All 6th grade students	-Add at least 5 interest in About me -Save at least 3 careers	Career Interest report	6th grade counselor
6	Relating School Subjects to work	Career	Adaptability	Using Xello on Chromebook in computer class	Sept/Oct in computer class	All 6th grade students	-Save at least 3 careers	Module in Xello	6th grade counselor
6	Talk to students struggling after 5 week grades	Academic	Self-manage	5 week progress report	Oct.	All struggling 6th grade students	Re-check progress with teams	Grades improved	6th grade counselor
6	Parent Conference	Social Emotional & Academic	Communicate effectively	Parent conference google form/ report card	Nov.	Selected 6th grade	Follow-up with team teachers	Report card, attendance and behavior data	6th grade counselor
6	Career Chat	Career	Inquisitiveness	Speaker	Nov.	interested 6th graders	Exit Survey	Attendance, exit survey info.	6th grade counselor
6	Talk to students struggling after 5 week grades	Academic	Grit/perseverance	15 week progress report	Dec.	All struggling 6th grade students	Re-check progress with teams	Grades improved	6th grade counselor
6	Addressing poor attendance	Social Emotional & Academic	Resilience	Attendance report and letter	Jan.	Students with 10% or more absences	Review attendance on school tool	Attendance report improve attendance	6th grade counselor
6	Addressing student at risk of failing	Academic	Resilience	Report card and mid year failure letter	Jan.	Student who fail three or more core failures	Review of 25 week progress report	Grades have improved	6th grade counselor
6	Parent Conference	Soc/emo Academic	Communicate effectively	Parent conference google form/ report card	Feb	Selected 6th grade	Follow-up with team teachers	Report card, attendance and behavior data	6th grade counselor
6	Addressing poor attendance	Academic Social/emo	Resilience	Attendance report and letter	Feb	Students with 10% or more absences	Review attendance on school tool	Attendance report improve attendance	6th grade counselor
6	Addressing student at risk of failing	Academic	Resilience	Report card and mid year failure letter	Feb.	Student who fail three or more core failures	Mid year failing letters	Grades have improved	6th grade counselor
6	Career presentations	Career	Informed	invitation presentators once a month during lunch	March	All 6th grade students	Exit Survey		6th grade counselor

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7	Visitation Day	Socio-Emotional	Be a confident decision maker	Scavenger Hunt Supply sheet Club activity sheet Summer reading Map	Aug.	All 7th grade Students	To check in with counselor upon completion of the Scavenger Hunt	Increase awareness of classroom location and the ability to open lockers successfully. Increase school readiness and organization.	7th grade counselor
7	Check in with new students to the district	Socio-Emotional Academic	Empathy		Sept.	All new 7th grade students		improved attendance and grades	7th grade counselor
7	Talk to students struggling after 5 week grades	Academic	Self-manage	5 week progress report	Oct.	All struggling 7th grade students	Re-check progress with teams	Grades improved	7th grade counselor
7	Parent conferences	Academic Socio-emotional	Communicate effectively	Progress reports and report cards	Nov.	7th graders needing interventions to be successful	Re-check progress with teams on student's goals	Report card, attendance, behavior data	7th grade counselor
7	Career Chat	Career	Inquisitiveness	Career Speaker	Nov	interested 7th graders	Exit Survey	attendance, exit survey info.	7th grade counselor
7	Discover Learning Pathways	Career	Adaptability	Xello program using Chromebooks in health class	Dec.	All 7th grade students	Save at least 3 Careers		Health teacher
7	Explore Learning Styles	Career	Self-awareness	Xello program using Chromebooks in health class	Jan.	All 7th grade students	Complete Learning Styles quiz and save at least 3 quizzes	Career Interest report	7th grade counselor
7	Addressing poor attendance	Academic Social/emo	Resilience	Attendance report and letter	Jan.	Students with 10% or more absences	Review attendance on school tool	Attendance report improve attendance	7th grade counselor
7	Addressing student at risk of failing	Academic	Resilience	Report card and mid year failure letter	Jan.	Student who fail three or more core failures	Review of 25 week progress report	Grades have improved	7th grade counselor
7	7th grade advanced course night	Academic	Have a growth mindset & Use their resources to construct knowledge	info.night	Feb	7th grade students/parents interested in Algebra/Bio	Review report card of students placed in Advanced courses	Successful completion of Advanced courses with final grades of 80 or above	7th grade counselor
7	Course Selection class presentation	Career and academic	Self-awareness	Slideshow course catalog copy of course selection	March	All 7th grade students	Exit Survey	Results from course selection meeting	7th grade counselor

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7	Course selection meeting (individual)	Career and academic	Self-awareness	Course forms and IPAD	April /May	All 7th grade students	Senior Exit Survey	Completed course forms	7th grade counselor
7	Parent Conferences	Soc/emo Academic	Communicate effectively	Parent conference google form/ report card	Feb	Selected 7th grade	Follow-up with team teachers	Report card, attendance and behavior data	7th grade counselor
7	Addressing poor attendance	Academic Social/emo	Resilience	Attendance report and letter	Feb	Students with 10% or more absences	Review attendance on school tool	Attendance report improve attendance	7th grade counselor
7	Addressing student at risk of failing	Academic	Resilience	Report card and mid year failure letter	Feb.	Student who fail three or more core failures	Mid year failing letters	Grades have improved	7th grade counselor
7	Course selection meeting (individual)	Career and academic	Self-awareness	Course forms and IPAD	April /May	All 7th grade students	Senior Exit Survey	Completed course forms	7th grade counselor
8	Visitation Day	Socio-Emotional	Be a confident decision maker	Scavenger Hunt Supply sheet Club activity sheet Summer reading Map	Aug.	All 8th grade Students	To check in with counselor upon completion of the Scavenger Hunt	Increase awareness of classroom location and the ability to open lockers successfully. Increase school readiness and organization.	8th grade counselor
8	Check in with new students to the district	Socio-Emotional Academic	Empathy		Sept.	All new 8th grade students		improved attendance and grades	8th grade counselor
8	Connect with students failing two or more classes after 5 week grades	Academic	Grit/perseverance	5 week progress report	Oct.	All struggling 8th grade students	Re-check progress with teams and on Schooltools	Grades improved	8th grade counselor
8	Skills link to careers	Career	Adaptability	Xello program using Chromebook	Oct/Nov	All 8th grade students through Family and Consumer Science	Save three careers on Xello	Students will gain awareness of their skills required to perform various activities and link between skills and career goals.	FACS Teachers 8th Grade counselor
8	Explore Career Matches	Career	Informed	Xello program using Chromebook	Oct/Nov	All 8th grade students through Family and Consumer Science	Completion of Matchmaker quiz and save three careers on Xello	Students will learn about different aspects of careers that interest them	FACS Teachers 8th Grade counselor

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8	Transition to High School	Career	Informed	Xello program using Chromebook	Oct/Nov	All 8th grade students through Family and Consumer Science	Save at least five careers	Request of job shadow sites based on careers chosen	FACS Teachers 8th Grade counselor
8	On-site Job Shadow	Career	Use their resources to construct knowledge	Folder with site information; questions to ask job shadow advisor	Oct/Nov.	Selected 8th grade students	Completed questionnaire	Students will gain knowledge of selected job interest	FACS Teacher and 8th grade counselor
8	CiTi Boces visit	Career	Use their resources to construct knowledge		Oct/Nov	Selected 8th grade students		Number of students who sign up for Citi-BOCES who went on field trip	FACS teacher/ 8th grade counselor
8	Parent Teacher Conferences	Academic Social/Emotional	Communicate effectively	Parent conference google form report card	Nov.	Selected 8th grade students	Follow up with team teachers	Improvement on next report card, behavior data, and/or attendance	8th grade counselor
8	Explore alternative programs for students	Career & academic	Physical and emotional balance	visitations of programs and brochures, data collected on previous students	Nov- May	8th grade Students who are at risk	Spreadsheet of grades and attendance	Improve grades and attendance from 8th to 9th grade	8th grade counselor
8	Connect with students failing two or more classes after 5 week grades	Academic	Grit/perseverance	5 week progress report	Dec.	All struggling 8th grade students	Re-check progress with teams and on Schooltools	Grades improved	8th grade counselor
8	Communication to parents on 8th to 9th grade transition information night	Academic/ Career	Have a growth mindset & use their resources to construct knowledge	Parent letters	Dec./ Jan	All 8th grade students	Sign up sheet at parent night	Number of parents at information night	High school and 8th grade counselors
8	Addressing poor attendance	Academic Social/Emotional	Strength of character	Attendance report and letter	Jan.	Students with 10% or more absences	Review attendance on school tool	Attendance report improve attendance	8th grade counselor
8	Meet with HS Counselors about course description and selection	Academic and Career		Course selection Sheet and Course Catalogue	Jan.	All 8th Grade students	Course selection Sheet	Completion of course selection sheet	High School and 8th grade counselors
8	Meeting with 8th students to inform of 9th grade courses	Academic/career	Self-awareness	Slides, course catalogue	Jan.	All 8th grade students	Course selection sheet	Completion of course selection sheet	High school and 8th grade counselors

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8	Addressing student at risk of failing	Academic	Strength of character	Report card and mid year failure letter	Jan.	Student who fail three or more core failures	Review of 25 week progress report	Grades have improved	8th grade counselor
8	Parent Conferences	Academic Social/Emotional	Communicate effectively	Parent conference google form/ report card	Feb	Selected 7th grade	Follow-up with team teachers	Report card, attendance and behavior data	8th grade counselor
8	Addressing poor attendance	Academic Social/Emotional	Strength of character	Attendance report and letter	Feb	Students with 10% or more absences	Review attendance on school tool	Attendance report improve attendance	8th grade counselor
8	Addressing student at risk of failing	Academic	Resilience	Report card and mid year failure letter	Feb.	Student who fail three or more core failures	Mid year failing letters	Grades have improved	8th grade counselor
8	Parent info. night regarding 9th grade courses	Academic	Have a growth mindset & Use their resources to construct knowledge	Slideshow, course selection form, agenda with notetaking	Feb	All 8th Students' parents	Course selection sheet	Sheet is filled out efficiently	8th grade counselor
High School Action Plan									
9th	Orientation AM and PM sessions	Academic, and Social/Emotional	Contributing Citizen informed, productive	-Pamphlet of school info and supports -Student schedules -School resource info - Drug/Alcohol/Tobacco Prevention info	August	Freshman		# of students and family members in attendance	School Counselors and Admin
9th	Participate in Cayuga 101	Academic, and Social/Emotional	Emotionally Intelligent Strength of Character, Inquisitiveness	-Cayuga 101 Curriculum	September-June	Freshman		Student Reflection Responses	English Teachers
10th	Participate in Career Experience	Academic, Career	Emotionally Intelligent strength of character, inquisitiveness	-Xello -Career Experience Curriculum	September-June	Sophomores	Xello Inventory from previous year	Xello data identifying career clusters	Business Teachers
10th	Citi 10th grade orientation	Academic, Career	Innovative and Critical Thinker self-manage	Presentation by Citi -choices form/permission slip -field trip -roster	Nov-Dec	Sophomores	Survey kids on field trip	# of students attending field trip -CTE enrollment for fall	School Counselors And CiTi

Grade Level	Action	ASCA Domain	College & Career Readiness Traits	Curriculum & Materials	Projected Start/End Date	# of students impacted	Type of surveys or assessments used "Perception Data"	Achievement, attendance and/or behavior data to be collected "Outcome Data"	Contact Person
12th	Processing College Applications	Career and Academic	Contributing Citizen informed, productive, fiscally informed/responsible	Transcript Request Form Letterhead Naviance School Profile Brag Sheet Letter of Recommendation Tips for Teachers:LOR Log in Instructions for teachers	September - April	College Bound Seniors		Registrars tracking sheet	School Counselors and Registrar
10th & 11th	PSAT	Career	Innovative and Critical Thinker Solve problems	Advertise: parent letter, email blast, class announcements; Practice Test; Registration/S	October	11th grade, English 10 H		# of kids taking test	School Counselors
11th - 12th	College Fair @ CCC	Career	Contributing Citizen Informed	Permission Slip Transportation Form Advertising Nurse & Attendance	October	11th and 12th graders	Senior Exit Survey	# of participants	School Counselors and Counseling Office Secretary
ALL	Financial Aid Night	Career	Contributing Citizen informed, fiscally informed/responsible	Presenter PowerPoint Handouts Invitation	Fall Open House (Sept)	ALL	Parent Survey	Sign in Sheet	School Counselors and College Fin Aid Rep
ALL	Responsive Crisis Counseling	Social/Emotional	Emotionally Intelligent Physical and Emotional Balance	Mental Health Protocol Safety Plans Release of Info	Sept-June	All		# of safety plans # of students transported # of referrals to counseling services	Counselors Admin SBMH Nurse SPO Psychs Farnham Social Worker
ALL	Use of and updates to the Mental Health Protocol	Social/Emotional	Emotionally Intelligent Physical and Emotional Balance	mental health protocol	Sept-June	All		# of low risk, # of high risk, # of re-entry meetings	counselors psychs admin
ALL	Consultation with community resources re: students	Social/Emotional	Contributing Citizen Informed	contact info	Sept-June	All	Identify agencies available in both Counties	# of referral to agencies	counselors
ALL	Coordinate with inpatient facilities and teachers re: students	Social/Emotional and Academic	Effective Communicator and Collaborator Be a team player, Be an active listener	contact info doctors note/release schoolwork	Sept-June	All		# of instances of inpatient students per year	counselors

Grade Level	Action	ASCA Domain	College & Career Readiness Traits	Curriculum & Materials	Projected Start/End Date	# of students impacted	Type of surveys or assessments used "Perception Data"	Achievement, attendance and/or behavior data to be collected "Outcome Data"	Contact Person
ALL	Core Curriculum: mental health	Social/Emotional	Emotionally Intelligent Resilience, self-awareness	Redhawk curriculum Health class curriculum Redhawk Univ. MH topics and presentations	Sept-June	All			Admin health teachers dean of students counselors
ALL	Career Exploration	Career, Academic, and Social/Emotional	Emotionally Intelligent Self-awareness, empathy	Xello/Naviance -Career Center -Cayuga 101 -Career Experience	Sept-June	ALL	Xello inventory from previous year	# of students taking course Xello data with identified career cluster	School Counselors
ALL	Transition Meeting - individual	Career, Academic, and Social/Emotional	Effective Communicator and Collaborator Communicates effectively, accept feedback	-review of get to know you sheet -counselor role fact sheet (working papers, clubs, locker, academics, where do I go?)	Sept-Dec	ALL		# of students met with by Dec. 1st	School Counselors
ALL	Course Selection: Core Curriculum	Academic, Career	Innovative and Critical Thinker self-manage	-Course description booklet -Grade level presentations -Individual meetings -Parent presentations	January - June	Freshman-Juniors	Course Selection Forms	Completed Schedules	School Counselors
ALL	College & Military Reps in Career Center	Career	Contributing Citizen informed, civic-minded	Deb's Advertising Sign in Sheet	Ongoing	Open to all Target: 11th and 12th	Senior Exit Survey	# of students who participate # of students who enter military	Career Center TA

Elementary Social Emotional Action Plan - supports

Grade Level	Activity	College & Career Readiness Traits	Curriculum & Materials	Projected Start/End Date	# of students impacted	Type of surveys or assessments used "Perception Data"	Achievement, attendance and/or behavior data to be collected "Outcome Data"	Contact Person
K - 5	ARISE Counseling	Emotionally Intelligent: physical and emotional balance		September - June	15 - 20 students at AA Cole and Millard Hawk	Anxiety Scales	Attendance reports, behavior referrals, report cards	School Psychologists
K - 5	Individual Behavior Plans	Emotionally Intelligent: self-awareness & Contributing Citizen: accountable for their actions	Reward Systems	September - June	Varies in each building		Behavior chart data, observations	School Psychologists
3rd - 5th	Banana Splits	Emotionally Intelligent: physical and emotional balance		October - May	Varies in each building	Resilience Scale?	Resilience Scale?	School Psychologists
K - 5	Lunch Groups	Emotionally Intelligent: physical and emotional balance		September - June	Varies in Breweton and Hastings-Mallory	School interest survey	Attendance report, behavior referrals	Jen DiBianco & Joann Moskal

Elementary Career Action Plan

Grade Level	Activity	College & Career Readiness Traits	Curriculum & Materials	Projected Start/End Date	# of students impacted	Type of surveys or assessments used "Perception Data"	Achievement, attendance and/or behavior data to be collected "Outcome Data"	Contact Person
UPK - 5	Assemblies of authors, illustrators, performers, etc.	Innovative and Critical Thinker: ask higher level questions & Emotionally Intelligent: Inquisitiveness		September - June	All students	Interest survey of what they are going to watch?	De-brief on the career that was watched	Larry Wink, Amanda Viel, Brent Bowden, Mike Smolnik
5th	End of year essay on a career	Innovative and Critical Thinker: assess and analyze information & be innovative and creative		May - June	All 5th grade students	Interest Survey of different careers	Final essay	5th grade classroom teachers
5th	Xello - career exposure	Effective Communicator and Collaborator: be able to learn and work in an interconnected digital world & Innovative and Critical Thinker: self-manage	Xello program	September - June 2020-2021	All 5th grade students			Elementary Principals, 5th grade teachers and librarians

Elementary Academic Action Plan								
Grade Level	Activity	College & Career Readiness Traits	Curriculum & Materials	Projected Start/End Date	# of students impacted	Type of surveys or assessments used "Perception Data"	Achievement, attendance and/or behavior data to be collected "Outcome Data"	Contact Person
5th	Use of agendas	Contributing Citizen: Productive	Agenda	September - June	All 5th grade students			5th grade teachers
K - 5	SBIT referrals	Emotionally Intelligent: Resilience	Individual goals for students to achieve	October - June	Varies each year	Baseline academic or behavioral data	SBIT goal data	Curriculum Consultant & School Psychologists
K-5	Increase reading achievement	Effective Communicator and Collaborator: accept feedback, have a growth mindset	Guided reading materials: phonological awareness activities, phonics activities, decodable readers, etc.	September - June	All students	Benchmark Data: DIBELS, QPS, PAST, ELA Benchmarks	Benchmark Data: DIBELS, QPS, PAST, ELA Benchmarks	Elementary Principals & Curriculum Consultants